

BWNYSRU Board of Directors Meeting

Olympia Restaurant Cheektowaga, NY

Date: March 25, 2017 Start: 8 Am End: 9:30 AM

Attendees: Stephanie Serrano - 1st Vice President, Mac Barnett – Recording Secretary, Rachel Reichart - Member at large ,Yaser Soliman - Junior Member , Charlie Loweecy- 2nd Vice President by phone, Laurie Rufino – Treasurer but non voting member

Call to order: Steph

Old business:

Review past Board minutes

New business:

- 1) Executive Session motion to enter into session for personnel discussion by Yaser and 2nd by Rachel with unanimous agreement;
- 2) Executive Session motion to come out and enter into Regular Session by Yaser and 2nd by Rachel with unanimous agreement
- 3) Resignation submitted by Laurie Ruffino, Treasurer, until adequate replacement is appointed with letter attached to these minutes. Transition discussion regarding the appropriate signature name change needed on our financial account; Steve Wu, State Treasurer has authority and access. Further research needs to be done. Documents and Unit materials will be transferred to new person.
- 4) Treasurer's report: Balance today of \$16,205.73; discussion to have each Board member pay \$5 for food at each Board meeting which had been standard operating procedure before this year.
- 5) Website changes needed: JSL Lead Assignor is to be correct wording; eliminate Tournament Assignor as that job description does not exist since every tournament contracts with a USSF referee. Ankara will be notified.
- 6) Uniforms: restate that vendor(s) may only distribute/discuss that topic before and after meetings with the appropriate use of physical space within the meeting room. Bill Helwig will send email notifying each purchaser of the arrival of their equipment since no vendor may have direct contact with any purchaser as was stipulated in previous Board minutes and had been voted to create this procedure.
- 7) Executive Session motion made for personnel issues by Yaser and 2nd by Laurie with unanimous vote of approval.
- 8) Executive Session motion to come out of this and enter into Regular Session made by Yaser and 2nd by Laurie with unanimous vote of approval
- 9) Replacement for President will be pursued to acquire potential candidates as the Board may appoint that person rather than have an election as stated in our By-Laws. Present 1st vice president has openly stated not to pursue that opportunity.
- 10) Arbiter use:
Board needs to acquire job descriptions regarding who has access and authority to what sections of Arbiter as these written instructions do not exist for the Board to review. Specifically, relating to the composition of referee ranking procedures (e.g. who, when, what criteria, etc.); this had already been performed earlier in this calendar year. Bill performed this activity. Board believes that the JSL lead assignor and others need to be part of decision makers throughout the season. Input from each age-assignor needs to be acquired for a cooperative decision especially noted with the trainees during the new mentoring program
- 11) As the issue was raised that there can only be one Primary Administrator at a time and that only the Primary Administrator can input new members into Arbiter which may cause an inefficiency with the DRA or the new President may not wish to do so, therefore this topic was tabled to another time.

- 12) Mentor Coordinator motion made by Yaser and 2nd by Laurie to appoint Steph to this position with voice vote of unanimous approval; Coordinator will have Administrative access to all Mentors and Trainees
- 13) Referee payment of dues: list exist of names who have officially registered but have not paid BWNYSRU dues; Bill has sent official email notification to each referee; Board approves of one more email to be sent to each ref who is delinquent in this payment. Steph will notify Bill to do this; no dues payment will result in no games assigned until this obligation is verified
- 14) Inservice clinic training missing from some members: list exists who still need the total of 6 hours each year; Steph will contact each member of this obligation; without this obligation completed no games will be assigned to that referee
- 15) Annual General Meeting (AGM) consideration to be held here in Buffalo next year: Mac was appointed to be chairperson while also contacting Steve Wu and others at State level to determine what our obligation is regarding this event. Some of us attended this event in Rochester. Yaser agreed to be on committee.
- 16) No Show form needs revision and was assigned by Step for Charlie to revise for Board approval at next meeting.
- 17) BWNYSRU By-Laws are assigned to be revised by Yaser while also aware of the legal procedure for any changes as stated in our By-Laws!
- 18) Job descriptions topic will be discussed at next Board meeting

Adjournment approved

Respectfully submitted by,

Mac Barnett –Recording Secretary
BWNYSRA